

**MEGHALAYA URBAN DEVELOPMENT AUTHORITY  
SHILLONG**

No. MUDA/MON/34/2013-14/12 .

Dated Shillong, the 29<sup>th</sup> January 2026

**ADVERTISEMENT**

Applications are invited from the residents of Meghalaya for various contractual positions under the Office of the Meghalaya Urban Development Authority, Meghalaya, Shillong in the Urban Mobility Cell (UMC) -Shillong for the implementation of PM E-Buses Seva/Diesel Buses in Meghalaya on a **contractual basis** initially for a period of 1 (one) Year.

S.N.	NAME OF POST	NO. OF POST	REMUNERATION	ESSENTIAL QUALIFICATIONS
1	<b>Assistant General Manager</b>	1	₹ 60,000/-	<ul style="list-style-type: none"> <li>• Post Graduate in Mechanical Engineering /M.Tech in Transportation Engineering/ Master of Business Administration (MBA) in Operations or Supply Chain Management or equivalent.</li> </ul> <p align="center"><b>OR</b></p> <ul style="list-style-type: none"> <li>• Bachelor's degree in a related field (e.g., Public Administration, Business Administration, Transportation) with Minimum of 5 years of supervisory experience in a transportation or operations management role. Specialized Training In Transport Planning.</li> </ul> <ul style="list-style-type: none"> <li>• Strong knowledge of transportation regulations, safety protocols, and best practices.</li> <li>• Excellent communication and leadership skills.</li> <li>• Proficient computer skills, including software like Microsoft Word and Excel.</li> <li>• Flexibility to attend evening and weekend meetings and respond to emergencies.</li> </ul>
2	<b>Operations Manager</b>	1	₹ 36,000/-	<ul style="list-style-type: none"> <li>• BBA in Operations Management / B.Tech in Transportation Management/ Bachelor Degree in Mechanical Engineering or equivalent.</li> </ul> <p align="center"><b>OR</b></p> <ul style="list-style-type: none"> <li>• Bachelor's degree in a related field (e.g., Public Administration, Business Administration, Transportation) with minimum of 4 years of supervisory experience in a transportation or operations management role.</li> </ul> <ul style="list-style-type: none"> <li>• Strong knowledge of transportation regulations, safety protocols, and best practices.</li> </ul>

MEGHALAYA URBAN DEVELOPMENT AUTHORITY, MUDA Complex, Police Bazar, Shillong, Meghalaya.

Pin Code - 793001; email: muda.shillong@yahoo.co.in



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				<ul style="list-style-type: none"> <li>• Excellent communication and leadership skills.</li> <li>• Proficient computer skills, including software like Microsoft Word and Excel.</li> <li>• Flexibility to attend evening and weekend meetings and respond to emergencies.</li> </ul>
3	<b>Planning and Scheduling Executive</b>	1	₹ 30,000/-	<ul style="list-style-type: none"> <li>• Bachelor's degree in Logistics, Supply Chain Management, or Transportation Planning or Civil Engineering (with a transport focus) or equivalent.</li> </ul> <p align="center"><b>OR</b></p> <ul style="list-style-type: none"> <li>• Bachelor's degree in a related field (e.g., Public Administration, Business Administration, Transportation) with minimum of 4 years of supervisory experience in a transportation or operations management role.</li> <li>• Strong knowledge of transportation regulations, safety protocols, and best practices.</li> <li>• Excellent communication and leadership skills.</li> <li>• Proficient computer skills, including software like Microsoft Word and Excel.</li> <li>• Flexibility to attend evening and weekend meetings and respond to emergencies.</li> </ul>
4	<b>Information Technology (IT) Consultant</b>	1	₹ 30,000/-	<ul style="list-style-type: none"> <li>• Bachelor's degree in technology or equivalent field of area.</li> <li>• Experience of minimum 3 years in managing dashboards, creating IT reports, etc.</li> <li>• Proficiency in data analysis, including tools like SQL, Python, etc.</li> <li>• Familiarity with ITS, including traffic control systems, vehicle telematics, and related software (e.g., Synchro, VISSIM), is highly valuable.</li> <li>• Preference will be given to Candidates with experience of ITS / ITMS with Government / ULBs / PSUs.</li> <li>• Strong skill set showcasing problem-solving, excellent communication and coordination.</li> </ul>

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GENERAL INSTRUCTIONS:

1. Application Letter and Bio Data (with separate application for each post) along with self attested copies of certificates with regards to date of birth, qualification, category, experience and three recent passport size colour photographs (one pasted on the application format) may be sent to the Secretary, Meghalaya Urban Development Authority, Parking cum Shopping Complex, Police Bazar, Meghalaya, Shillong - 793001 on or before the 13<sup>th</sup> February 2026 before 4:00 pm.
2. Candidates already in employment of State / Central or Govt. / Undertakings / Autonomous Bodies Public Sector Enterprises should apply through proper channel.
3. Incomplete application will not be considered.
4. Mere fulfilment of requirements laid down in the advertisement does not guarantee / qualify a candidate for test and interview.
5. The Certificate of Scheduled Tribe / Scheduled Caste / Ex-Serviceman / Persons with Disability should be in proper prescribed form and issued by the appropriate authority.
6. Only shortlisted candidates will be informed about the **written test or interview.**
7. The decision of the selection committee is not liable for challenge and the same shall stand final and binding on each candidate.
8. The Management will have discretion for rejecting any application without assigning any reasons and no correspondence in this regard will be entertained.
9. **No TA/DA** will be provided to candidates attending the interview.

  
Secretary

Meghalaya Urban Development  
Authority, Shillong.

Dated Shillong, the 29<sup>th</sup> January, 2026

Memo. No. MUDA/MON/34/2013-14/2A

Copy to:

1. The P.S. to the Chairman, Urban Affairs, Meghalaya, Shillong for information of the Hon'ble Minister.
2. The Director, Urban Affairs, Meghalaya, Shillong.
3. The Director, Information & Public Relations, Meghalaya, Shillong with a request for publication in the Local Newspapers 'The Shillong Times & Mawphor'.

  
Secretary

Meghalaya Urban Development  
Authority, Shillong.

✓ Meghalaya Urban Development  
Authority  
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